

**MINUTES  
GOSHEN CITY COUNCIL  
May 14, 2019**

**1. CALL TO ORDER:** Cathy Oliver, Mayor, called the regular meeting of the Goshen City Council to order on May 14, 2019 at 6:32 p.m. at Goshen City Hall.

**2. ROLL CALL AND DECLARATION OF QUORUM:** Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright were present and a quorum was declared. Colton Martin was absent. Brian Hogue, City Attorney, was present. Sharon Baggett, Recorder/Treasurer, was absent.

**3. APPROVAL OF AGENDA:** Birch Wright requested to have an executive session regarding a personnel issue prior to "Reports" and following "L" under City Business. A motion was made by Birch Wright, with a second by John Vaillancourt, to approve the amended agenda. All voted in favor and the motion carried.

**4. APPROVAL OF MINUTES:** A motion was made by John Vaillancourt, with a second by Angie Driver, to approve the minutes of the April 9, 2019 regular meeting. All voted in favor and the motion carried. John Vaillancourt made a motion, with a second by Birch Wright, to approve the minutes of the April 16, 2019 special meeting. All voted in favor and the motion carried.

**5. CITY BUSINESS:**

**A. DEVIATION REQUEST BY CODY JOYNER FOR A LOT SPLIT – 271 W SHARP DRIVE – PARCEL #770-17381-001:** A motion was made by Bill Hewat, with a second by Birch Wright, to approve the deviation request for a lot split. All voted in favor and the motion carried.

**B. REVISIONS TO CONSTRUCTION PLANS (STREET LIGHTS) FOR RIVERSIDE ESTATES:** The applicant for this request was not present at the meeting, so this item was not discussed.

**C. DISCUSSION OF ROADS THAT NEED REPAVING:** Russell Stroud presented and explained a written report regarding the streets needing resurfacing, the estimated cost and the recommended order of priority. He also provided information concerning the schedule for mowing of the rights-of-way. Brian Hogue confirmed that the City could spend reserves for capital street improvements. There was discussion regarding prioritizing the needed improvements and repairs, and also, the comparison between overlay and chip and seal. At the Council's request, Russell Stroud agreed to obtain bids on the projects discussed.

**D. COMMUNITY CENTER BUILDING REPAIRS NEEDED:** At the request of Cathy Oliver, Russell Stroud stated that he had coordinated efforts to investigate the mold problem at the Community Building. He reported that an examination by a professional had confirmed that there was mold in and under the building, and the preliminary estimated cost to eradicate the mold would be between \$4,000 to \$6,000. He further stated that this would require the services of a company qualified for mold removal. There was discussion regarding ventilating the building, installing a dehumidifier and installing a moisture barrier under the building. It was agreed to take these measures prior to expending the funds to remove the mold, and then have a follow-up discussion at the next regular meeting.

**E. ORDINANCE APPOINTING BRIAN HOGUE AS CITY ATTORNEY:** Cathy Oliver stated that the Council had voted at the last special meeting to appoint Brian Hogue as City Attorney, but that this ordinance made the appointment more official. Since she was uncertain as to whether this Council had yet passed an ordinance, Cathy Oliver stated that it would require a motion to waive the three readings. A motion was made by Birch Wright, with a second by Bill Hewat, to waive the three readings of the ordinance. Brian Hogue recommended reading the ordinance once, either by title only or in its entirety, and then suspending the rules. A motion was then made by Birch Wright to read the ordinance by title only and waive the second two readings. Bill Hewat seconded the motion. Brian Hogue read the title of the ordinance and recommended that a motion now be made to suspend the rules and waive the second and third readings. Birch Wright made a motion, with a second by Bill Hewat, to suspend the rules and waive the second two readings. A roll call vote was taken. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried. Cathy Oliver asked for a motion to pass the ordinance. Bill Hewat so moved, and it was seconded by Birch Wright. A roll call vote was taken. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried. Birch Wright made a motion, with a second by Bill Hewat, to enact the emergency clause. A roll call vote was taken. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried.

**F. RESOLUTION SETTING SALARY FOR CITY ATTORNEY:** A motion was made by Birch Wright, with a second by John Vaillancourt, to read the resolution by title. All voted in favor and the motion carried. Brian Hogue then read the title of the resolution. Bill Hewat made a motion, with a second by John Vaillancourt, to approve the resolution. All voted in favor and the motion carried.

**G. ARBOR DAY TREE PLANTING/GOSHEN SIGN:** Mary Smith gave a report on the Arbor Day tree planting and also gave options and costs of installing a Goshen sign. She reported on the funds available and the additional monies needed for the options. She inquired about whether the City would pledge money towards the sign. After considerable discussion, the request for a show of hands revealed that the majority were in favor of the stone sign. The Council asked Mary Smith to negotiate the best price for the sign, to continue to solicit donations, and to bring updated figures back to the next regular Council meeting.

**H. BUILDING PERMIT AUTHORITY RESOLUTION:** Brian Hogue explained the resolution. John Vaillancourt made a motion to accept the resolution. Brian Hogue stated that the resolution could be read by title or in its entirety. John Vaillancourt then made a motion, with a second by Birch Wright, to read the resolution by title only. All voted in favor and the motion carried. Brian Hogue then read the title of the resolution. A motion was made by John Vaillancourt, with a second by Birch Wright, to accept the resolution. All voted in favor and the motion carried.

**I. DISCUSSION REGARDING ORDINANCE 121 CORRECTIONS:** Cathy Oliver stated that she had emailed Council members information regarding the revisions to the ordinance. Brian Hogue advised that a motion could be made to read the ordinance in full or by title only. A motion was made by John Vaillancourt, with a second by Bill Hewat, to read the ordinance by title only. Cathy Oliver called for a voice vote. All voted in favor and the motion carried. Brian Hogue then read the title of the ordinance. Cathy Oliver apologized and then asked for a roll call vote. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried. Brian Hogue then read the title of the ordinance again. Brian Hogue then advised that the next motion would be to suspend the rules and waive the second and third readings. Birch Wright so moved, and Bill Hewat seconded the

motion. A roll call vote was taken. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried. After advice from Brian Hogue, Cathy Oliver asked for a motion to adopt. Bill Hewat so moved, and Birch Wright seconded. John Vaillancourt then made a motion to accept the ordinance, but it was noted that this motion had already been made. A roll call vote was taken. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried. Cathy Oliver asked for a motion to approve the emergency clause. Birch Wright so moved, and Bill Hewat seconded. A roll call vote was taken. Paula Anderson, Angie Driver, Bill Hewat, John Vaillancourt and Birch Wright voted in favor and the motion carried.

**J. DISCUSSION REGARDING FARMERS' MARKET:** Max Poye brought up discussion regarding having a Farmers' Market. After considerable discussion regarding the feasibility of having a Farmers' Market and whether the City should or would have the manpower to coordinate such an event, Max Poye was asked to obtain more information and bring back to the special meeting on May 28<sup>th</sup>.

**K. FOLLOW UP ON BIDS FOR PA SYSTEM FOR COMMUNITY BUILDING:** Angie Driver gave an update on the previous discussions concerning bids for a PA system for the Community Building. She then recommended that this item be placed on hold until the mold problem at the Community Building could be addressed.

**L. FOLLOW UP ON PROPOSAL FOR INTERACTIVE WEB SITE/SOCIAL MEDIA:** At the request of one of the Council members, Brook Thomas gave a short version of the proposal he presented at the previous meeting. There was considerable discussion regarding the options available, including live streaming of meetings, and the pros and cons of providing these services. No action was taken at this meeting.

**M. EXECUTIVE SESSION:** Birch Wright made a motion, with a second by John Vaillancourt, to go into executive session to discuss a personnel matter. All voted in favor and the motion carried. The Council then went into executive session. The Council came back from the executive session and Cathy Oliver called the meeting back to order. She stated that no action would be taken at this time.

## **6. REPORTS FOR APRIL, 2019:**

**A. FINANCIAL REPORTS:** Due to the absence of Sharon Baggett, Lora Nanak reported on the financials. She made it clear that the balances on the financial reports were correct, but reported that there were minor corrections to be made in the general fund report, and more particularly involving payroll liability adjustments. She informed the Council that a corrected general fund financial report would be provided to them. Cathy Oliver reported that ending balances as of April 30 were \$566,219.11 in the general fund and \$100,816.44 in the street fund. Lora Nanak stated that she thought Cathy Oliver had read incorrect figures for the month-ending balances instead of the correct figures on the financial reports, but Cathy Oliver let the numbers stand as balances as of April 30<sup>th</sup>. (For audit purposes, let it be noted for the record that the figures read by Cathy Oliver were not month-ending balances, but were bank statement balances that did not include outstanding checks. The correct amounts will be stated for the record at the next regular City Council meeting). In reviewing the budget spreadsheet, Lora Nanak was asked to check on year-to-date expenses for utility bills, as well as recycling expenses.

**B. POLICE DEPARTMENT REPORT:** A written report was presented and summarized by Mike Ball. Because Mike Ball had expressed concern about it, Cathy Oliver explained that a policy had been established by the previous administration that there not be more than a two-hour overlap of officers being on duty. She explained for the record that Mike Ball had adhered to that policy with the exception

of two days per week when there were four-hour overlaps. Paula Anderson stated that the policy could be revised, and Cathy Oliver stated that she had recently sent Mike Ball an email approving this overlap, but she still wanted to have the Council's blessings on this change in policy.

**C. STREET REPORT:** This item was discussed previously.

**D. REPORT FROM GOSHEN VOLUNTEER FIRE DEPARTMENT:** A written report was reviewed.

**E. PLANNING COMMISSION WRITTEN REPORT:** A written report was presented and reviewed.

**F. BUILDING OFFICIAL'S WRITTEN REPORT:** A written report was presented and reviewed.

**7. REPORTS/COMMENTS BY MAYOR, CITY COUNCIL, CITY ATTORNEY OR RECORDER/TREASURER:**  
Council members expressed their appreciation to the Police Department.

**8. PUBLIC INPUT:** As far as public input, there was a suggestion that documents being reviewed and addressed at meetings be made available on screen for members of the audience to view. The Council was asked for an update on purchasing property for a park, and also, about impact fees.

**9. ADJOURNMENT:** There being no further business, a motion was made by Birch Wright and seconded by Bill Hewat to adjourn the meeting. All voted in favor and the meeting adjourned at 8:40 p.m.

  
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Sharon Baggett  
Recorder / Treasurer

  
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Cathy Oliver  
Mayor