

AMENDED MINUTES
Goshen City Council
June 14, 2022 at 6:30PM
Goshen Community Building, 244 Clark Street, or by Zoom

Call to Order: Mayor Max Poye called the meeting to order at 6:30PM.

Roll Call: Colton Martin, John Vaillancourt, Jamie Van Becelaere and Birch Wright were present. Paula Anderson and Bill Hewat were absent. Mayor Max Poye was present. Attorney David Hogue attended for City Attorney Brian Hogue.

Approval of Agenda: The agenda was reviewed. Mayor Poye requested items H, J, and K to be struck from today's agenda. John Vaillancourt requested to add mileage reimbursement in place of the Stimulus Report. Motion to accept agenda with noted changes by Colton Martin. Second by Vaillancourt. The motion carried.

Approval of Minutes:

A motion was made to approve the May 10, 2022 minutes as written by John Vaillancourt and seconded by Colton Martin. The motion carried.

Reports for May

- A. **Police Department Report:** Report is in Council's packet. Chief Travis presented. Birch Wright thanked the Chief for the response in Waterford to an SUV incident.
- B. **Street Report:** Mayor Poye reported that a replacement for Mike Bowen has been hired. The name of the new person is David Gatlin; he starts on the 22nd. The Mayor has been mowing himself to try to keep up with the grass cutting. Birch Wright reported a call from a constituent about maintaining storm water drainage culverts. Poye stated it may be a POA responsibility, if it is not a city street.
- C. **Building Official's Report:** Report is in Council's packet. JD DeMotte presented.
- D. **Financial Report:** Report is in Council's packet. Lora Nanak presented. As of May 31, 2022, the General Fund was \$1,238,907.80; the Street Fund was \$301,175.17; the ARPA Stimulus Fund was \$188,467.32; the Act 988 Police Account was \$16,166.34.

The Premium payout of the Stimulus came to \$24,152.00. The balance of the remaining Stimulus fund is \$164,314.00, which will be transferred to the General Fund, and applied to police salaries. Sales tax for the month dropped 58% from May 2021. The city is still 7% ahead in sales tax compared to 2021 YTD.

Nanak asked if the Council wanted printouts of all accounts every month. It's 40 pages for each packet for each Council member to print them. Nanak will still provide the expenditure and revenue reports, but wants to know if the bank reconciliations should still be printed out. Birch Wright, John Vaillancourt and Jamie Van Becelaere agreed they look at the General Fund; for the others, a summary is fine. Vaillancourt asked that the Sales Tax Summary also be included. Nanak agreed to include it. Poye stated Nanak should try that approach to printing financials next month.

E. **Depository Board Report:** Report is in Council's packet. Treasurer Michael Thompson presented. The Depository Board decided to move \$10,000.00 from the Money Market account at Encore Bank, as it was approaching the FDIC limit of \$250,000.00. A Certificate of Deposit was opened at First National Bank at 1.0% APY for 21 months, per the decision of the Board. Birch Wright asked if that was the best rate the city could get. Thompson confirmed it was.

F. **Parks and Rec. Report:** Report is in Council's packet. Ken Smith presented. Chuck Jacobus updated the Council on TAP and RTP applications. The TAP application was over \$300,000.00 and it is ADA capable the entire way.

Jacobus stated that after bills are submitted, the city will get paid about 80% back, and reports the TAP plans are complete. The completion will be a big benefit towards approval. The RTP plan is a 6" cap on top of the current lot. RTP plans are 90% complete.

G. **Arbor Board Report:** Report is in Council's packet.

H. **Goshen Volunteer Fire Department:** This was removed from the agenda.

I. **Planning Commission:** Report is in Council's packet. Lora Nanak presented. The Commission took in \$400.00 in applications. Most of the meeting was spent on the lot split application for Brizzolara. This was denied. Other applications were administratively approved.

J. **Annexation Committee:** This was removed from the agenda.

K. **Mileage Reimbursement:** This replaced "Stimulus Report" by request of John Vaillancourt. Vaillancourt reported that the city is paying the old mileage reimbursement rate. The Federal reimbursement for mileage starting in January 2022 was \$0.585, and as of July 1, 2022 is now \$0.625. No rules are currently on the books stating the city should use the Federal reimbursement per mile rate. Vaillancourt stated that if a person is required to go to City Hall to perform official duties, that is not a reimbursable expense.

Mayor Poye asked that David Hogue or City Attorney Brian Hogue review guidelines. Poye recommends the city follow Federal reimbursement guidelines and the Municipal League may have guidance on it.

City Business

A. **Resolution Reappointing Scott Stokenbury to the Planning Commission:** Birch Wright motioned to read the resolution in title only. Second by Jamie Van Becelaere. David Hogue read, "RESOLUTION CONFIRMING THE REAPPOINTMENT OF SCOTT STOKENBURY AND MIKE HILL TO PLANNING COMMISSION".

Motion to adopt by given by Jamie Van Becelaere, and seconded by John Vaillancourt. The motion carried.

B. **Resolution Reappointing Mike Hill to the Planning Commission:** This was completed in a combined resolution with Scott Stokenbury.

- C. **Term Expiration for Depository Board:** Mayor Poye presented. The Depository Board term expired December 31, 2021. John Vaillancourt motioned to reappoint Paula Anderson to the Depository Board. Second by Colton Anderson. The motion carried.
- D. **Fuel Allowance for Building Inspector:** Mayor Poye proposed a \$60.00 per week fuel allowance for JD DeMotte. Motion by John Vaillancourt to approve a \$60.00 per week fuel allowance. The motion was seconded by Colton Martin. Michael Thompson asked if DeMotte should be able to claim mileage to get the most benefit. DeMotte feels like the allowance is fair vs. the time it would take him to track everything. The motion carried. Birch Wright asked the Mayor to clarify if he was talking about the Federal mileage rate or a flat amount for DeMotte. Wright stated the allowance should be reevaluated when fuel rates are down.
- E. **Goshen Fun Park Contract:** Ken Smith presented and recapped the history of the project. The original proposal did not include a Performance Bond, as required by the state for projects that exceed \$30,000.00-\$35,000.00. Since the Performance Bond was not included, it increased the cost of the project by \$2,732.78. The updated the total overall cost to \$82,423.00.

RJR Enterprises will be doing the work, and the contract will be with Playcore Wisconsin, Inc. Smith stated there will be a different person holding the contract providing the guarantee to the city, and that the work will be done on time. Birch Wright asked who missed the bonding requirement – the contractor or the Parks Board? Smith stated both parties missed it. It was in the contract initially. RJR was initially hesitant due to the Performance Bond. City Attorney Hogue verified the bond was required. Smith stated the contractors had not experienced this in the past.

Wright asked about the nature of the cooperative agreement with the firm in Wisconsin. Smith replied it allows a discount of \$15,000.00 to work with the cooperative entity. With a pre-negotiated price with the state of Arkansas, they can offer a more competitive price. Wright stated that there is a 5% contingency, so is it a fixed price contract? Smith stated it was a fixed price. The \$5,000.00 was added to protect the project in the event something unexpected is discovered – this allows funds for a remedy without having to come back to the Council. Wright asked if the contractor has agreed to not go over the upper limit is for the contract. Smith confirmed the contractor's agreement. Wright asked what that upper limit amount was, and Smith replied \$86,555.00.

Vaillancourt confirmed that RJR and their attorney looked at the contract and were surprised by the bond issue in it. Smith confirmed, they were unaware and stated they were never previously responsible to have this requirement. Smith and Mayor Poye confirmed this with City Attorney Hogue.

- F. **Resolution Authorizing Agreement with Playcore Wisconsin, Inc. for the Construction of the Fun Park Playground:** Mayor Poye reminded the Council that the city has received the grant money of \$75,000.00.

Colton Martin motioned to read the resolution in title only. Second by John Vaillancourt. The motion carried. David Hogue read, "A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH PLAYCORE WISCONSIN, INC. DBA GAMETIME CO. CUNNINGHAM RECREATION FOR THE CONSTRUCTION OF A FUN PARK PLAYGROUND AND ASSOCIATED AMENITIES NEAR THE CITY'S COMMUNITY CENTER".

John Vaillancourt motioned to adopt the resolution as written. Colton Martin seconded the motion. Birch Wright voted NAY; he feels the amounts keep increasing and the Parks Board needs to get their ducks in a row. Jamie Van Becelaere abstained. The Mayor voted YES on this resolution. David Hogue stated the resolution passed.

- G. Floor Covering Replacement for Community Building:** Lora Nanak presented. She has three quotes. Carpet One is the least expensive, \$9,939.00. Adding the restrooms would increase the total to \$11,068.00. The other quotes are higher by about \$2,000.00. Birch Wright stated the quote was reasonable.

Michael Wentz asked if there is a breakdown of the cost. He states he can probably get a better deal than the city's current quotes. He works for himself as a subcontractor.

- H. Drainage at Goshen-Tuttle & Hwy. 45:** Mayor Poye presented. RFQs went out to engineering firms. Crafton Tull has put in an RFQ and is the only submission, even though they submitted after the deadline.

Reports / Comments by Mayor, Aldermen, City Attorney

John Vaillancourt asked Attorney Hogue to confirm that mileage would be reviewed. Attorney David Hogue stated he would refer this to City Attorney Brian Hogue to review.

Public Input

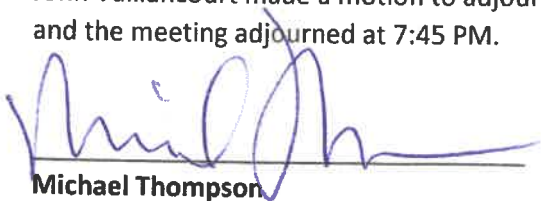
Russell Gayer spoke to the Council about an electronic sign for the United Methodist Church. He would like to add this to the agenda for the next meeting.

Mayor Poye stated the land purchase from the Mashies has been completed. He is considering a gate put in.

A question was asked about bids for work on Wandering Way – what has happened with this? Mayor Poye stated he has not seen any bids, so nothing has likely been done on it. The road list still exists. The road at Clark and Tuttle needs to have weeds cut to improve visibility.

Adjournment

John Vaillancourt made a motion to adjourn. The motion was seconded by Colton Martin. The motion carried and the meeting adjourned at 7:45 PM.



Michael Thompson
Recorder/Treasurer



Max Poye
Mayor