

**MINUTES**  
**GOSHEN CITY COUNCIL**  
**May 12, 2020 at 6:30pm**  
**Goshen City Hall and Zoom**  
**124 Church Street**

**Call to Order:** Mayor Max Poye called the meeting to order at 6:30pm.

**Roll Call and Declaration of Quorum:** Birch Wright, John Vaillancourt, Bill Hewat, and Angie Driver were present and a quorum was declared. Paula Anderson and Colton Martin were absent. Lora Nanak the Office Manager, Josh Bailey the City Attorney, Bernadette Boyle the Planning Commission Liaison, and Linda Moore the Recorder/Treasurer were also in attendance.

**Approval of Agenda:** Mayor Poye added an item to the agenda under City Business "G" Spring Park Bridge Discussion. John Vaillancourt made a motion to accept the Agenda with the addition of item "G" Spring Park Bridge Discussion, 2<sup>nd</sup> by Birch Wright. All voted in favor and the motion carried.

**Approval of Minutes:** March 10, 2020 Minutes: Birch Wright wanted it noted that under City Business - Police Officer Cost Analysis - the police voiced concurrence to the decision made not to hire a part-time officer at this time. Under City Business - Discussion of Roads to Pave - John Vaillancourt made a request for the Recorder to check the amounts of the estimate for Wandering Way. John Vaillancourt also wanted a misspelled name corrected under City Business. John Vaillancourt made a motion to accept the minutes with the request to check the amounts to Wandering Way, the name correction of Paula Anderson, and the addition of the Police Department comment, 2<sup>nd</sup> by Birch Wright. All Voted in favor and the motion carried.

April 01, 2020 Special Meeting Minutes: John Vaillancourt made a motion to accept the Special Meeting Minutes as written, 2<sup>nd</sup> by Bill Hewat. All voted in favor and the motion carried.

April 14, 2020 Regular meeting: Bill Hewat made a motion to accept the Minutes as written, 2<sup>nd</sup> by John Vaillancourt. All voted in favor and the motion carried.

**Reports for 2020:**

**Financial Report:** Reports are in Council's packets. Lora Nanak reported that through the end of April the balance in the General Fund is \$619,539.29 and the Street Fund is \$89,325.25. Lora stated that she is using the new accounting software and would like any feedback the Council has to offer.

We have 5 CDs at the Bank of the Ozarks that are coming due May 26<sup>th</sup>, the Depository Board will meet soon. Questions were asked and comments were made about current interest rates.

Election packets for Council members and Recorder are available at City Hall for the November 2020 elections.

**Parks and Recreation Commission Report:** Ken Smith, Chairman and Chuck Jacobus presented with a power point presentation. Grant applications were discussed as well as park location, size, and desired park equipment. The information on the desired park equipment was gathered from the Park Survey. Competitive bidding for the construction of the park was also discussed. In two days the State Department will be out to view the proposed site for the Fun Park. Mayor Poye stated that this is a Grant and no matching money is required by the city. Birch Wright asked about the city's liability responsibility. Attorney Bailey talked about the city's insurance coverage and suggested putting up a sign that states that the public will use the park facilities at their own risk. Public input was given.

**Resolution 2020-09 Authorizing the Mayor to apply for a State Outdoor Grant:** Birch Wright voiced a concern about verbiage used in the Resolution 2020-09 authorizing the Mayor to apply for a State Outdoor Grant, the

way it reads the city might be held to the specifications of playground equipment listed. Attorney Bailey suggested amending the resolution, orally, to add a provision that states: other comparable recreation equipment can be purchased, as the council deems necessary, if and when the grant is awarded.

John Vaillancourt made a motion to adopt Resolution 2020-09 in name only with the addition of the verbiage that the City Attorney has stated, 2<sup>nd</sup> by Birch Wright. All voted in favor and the Resolution passed.

**Resolution 2020-10 Requesting Property for a Park and City Development:** The Resolution outlines the RFP process for city property owners, with suitable properties, to submit their proposals. This is not an invitation for bids. Council suggested changing the due date to August 31, 2020. John Vaillancourt made a motion to accept the resolution; accepting real property for infrastructure development, with the addition of the date being changed, also the appraisal notation in number 6, and adding an appraisal for the due diligence of the submitter - in addition to Councils right to do their own appraisal as well, 2<sup>nd</sup> by Birch Wright. All voted in favor and Resolution 2020-10 passed.

#### **City Business:**

**Suzie Conklin Request for Preliminary/Final Plat Subdivision:** Jeff Hawkins presented. Information is in the Council's packets for this property located at 2077 Ledford Rd. The Planning Commissioners met last week and gave their unanimous approval to this applicant. Bill Hewat made a motion to approve this property, 2<sup>nd</sup> by Birch Wright. All voted in favor and the motion carried.

**Sarah Ezell request for Preliminary/Final Plat 2-Lot Subdivision:** Jeff Hawkins presented. Information is in the Council's packets for this property located at 15711 Goshen-Tuttle Rd. The Planning Commissioners met last week and gave their unanimous approval to this applicant. Bill Hewat moved to accept the Planning Commissions recommendation, 2<sup>nd</sup> by John Vaillancourt. All voted in favor and the motion carried.

Jeff Hawkins asked about moving forward with the publication of a public hearing notice that is required before any changes can be made to our subdivision regulations. The Planning Commission Chair gave his approval to move forward with this notice. Mayor Poye and the Council said that they do not have any opposition to posting the public notice. Attorney Bailey suggested adding the term "amendments" to the notice. Jeff Hawkins requested the notice run in the newspaper by May 15<sup>th</sup>.

**Elkins Court Update:** Mayor Poye presented. Mayor Poye has been in communication with the Mayor of Elkins and they have agreed to continue with the arrangement we had in place previously. On June 9<sup>th</sup> Mayor Poye will meet with the Mayor of Elkins to negotiate an acceptable financial agreement with Elkins court for our future traffic tickets.

**Ordinance Regarding Staggered Terms for Aldermen:** This Ordinance will prevent all of the Aldermen from coming up for election at the same time. Birch Wright made a motion to suspend the rules and read the Ordinance by title only, 2<sup>nd</sup> by John Vaillancourt. Roll call vote was taken: Bill Hewat, John Vaillancourt, Angie Driver and Birch Wright. Ordinance #183 an Ordinance Calling for a general election to propose to the voters staggered Four-year terms for Council Members and to declare an emergency and for other purposes. Birch Wright made a motion to accept the emergency clause, 2<sup>nd</sup> by John Vaillancourt. Roll call vote was taken: Bill Hewat, John Vaillancourt, Angie Driver and Birch Wright. Ordinance #183 has passed

Recorder/Treasurer reported information regarding the 2020 election and the filing procedures for candidates interested in running.

**Resolution Naming Max Poye as Mayor:** Attorney Bailey presented: The Election Commission has requested that we have a resolution to document the resignation of Mayor Oliver and memorialize the voice vote from the April 16<sup>th</sup> Council meeting. Birch Wright requested the wording in the resolution be changed from “majority vote” to “unanimous vote”. John Vaillancourt made a motion to accept the resolution naming Max Poye as Mayor with the change of the voting turn out that Birch Wright mentioned, 2<sup>nd</sup> by Bill Hewat. All voted in favor and the motion carried.

**Review of City Hall Remodel Bids:** Two bids were received but one of the bids did not meet all the criteria of the bid requirements. Pick-it Construction met all the bid requirements and their bid amount was \$216,049.00 which includes a room addition, without the room addition the bid was \$167,075.00 Mayor Poye addressed concerns with expenditures at this time, being that there is a major bridge repair needed, and we are not sure how the impact of Covid-19 is going to affect us.

Bill Hewat said that this item is not something we should forget about; we need to make sure we re-address this for the safety of our Police Officers.

Birch Wright asked if there was an option to do line items from the Pick-it bid so that we can make sure our Police Department is safe. Bill from Pick-it construction said that we can, absolutely, look at some of the line items and do some value engineering and look at phase construction.

**Spring Park Bridge:** Mayor Poye addressed concerns about Spring Park Bridge. The bridge services six houses. We have an estimate to complete the upstream abutment repair for \$11,765.00. Birch Wright requested that the minutes be check to see if this bridge repair was previously approved; he stated that if this bridge was not approved then he makes a recommendation to approve the needed funds.

**Reports/Comments by Mayor, Aldermen, City Attorney or Recorder/Treasurer:** Mayor Poye reminded the Council to pick up their election packets.

**Public Input:** Jeff Hawkins stated that our address list on file at the Census bureau missed 218 addresses in the Goshen city limits. Birch Wright wanted the minutes and the website to reflect that 218 dwellings were missed in the census and that impact is revenue that we don’t get. Mayor Poye stated that the bids for the chat building exceeded \$20,000.00 so it is going to have to go out to bid; maybe we should wait a month or two. There was a verbal bid for \$17,500 That we should follow up on. It was agreed to readdress this item in 2 months.

**Adjournment:** John Vaillancourt made a motion to adjourn, 2<sup>nd</sup> by Bill Hewat. All voted in favor and the meeting adjourned at 8:40pm.



Linda Moore/Recorder



Max Poye/Mayor