

**MINUTES**  
**GOSHEN PLANNING COMMISSION**  
**December 01, 2020**  
**Via Zoom**  
**5:30pm**

**Call to Order:** Loren Shackelford/Chairman called the meeting of the Goshen Planning Commission to order at 5:30pm.

**Roll Call and Declaration of a Quorum:** James Gardner, Mike Hill, Tom Hennelly, Lisa Skiles, and Loren Shackelford were present and a quorum was declared. Levon Ogden, Scott Stokenbury, and Mayor Max Poye were absent. Brian Hogue from Hogue Law Firm, Lora Nanak the Office Manager, and Linda Moore the Recorder/Treasurer were also present.

**Approval of the Agenda:** Loren Shackelford requested a lot line adjustment for Chuck Browning be added under Administratively Approved Items. Lisa Skiles requested that item 9. "A", Subdivision Regulation Modification Updates, be added to the agenda. James Gardner made a motion to approve the amended agenda, 2<sup>nd</sup> by Mike Hill. All voted in favor and the motion carried.

**Approval of the Minutes:** Lisa Skiles made a motion to approve the July 07, 2020 Minutes as written, 2<sup>nd</sup> by Tom Hennelly. All voted in favor and the motion carried.

**Planning Commission Business:**

**Mashie Lot Split/Lot Line Adjustment:** The lot line being discussed is adjacent to the Goshen Community Building. Goshen has signed a purchase agreement with the Mashies to purchase about 2.5 acres of land adjacent the community building. Liz Mashie was in attendance to answer questions and make clarifications. The Mashies are wanting to create four new lots with frontage along Firetower Rd., these lots will have no interior streets. Jeff Hawkins provided written input to this matter, stating that the best way to go about this lot split is to do a subdivision preliminary plat. Liz Mashie will resubmit the plat to the clerk's office and relabel it as a subdivision preliminary plat. The preliminary plat should be accompanied by a letter stating any variances that need to be applied for. Once all of the above is submitted to City Hall, the Planning Commission will hold a special meeting in order to have everything ready for the City Council meeting on December 8, 2020.

**Property Line Adjustment/Tract Split:** Land owner Jason Calk gave an overview. Jeff Hawkins has written his opinion to this adjustment and it is included in Commissioner's packets. The issue with this split is the tandem lot that will be created. Mr. Calk stated that there is a 30-foot-wide driveway that provides access to the back lot. Water and utility easements were discussed. It was recommended that a 10ft. utility easement be dedicated on either side of the water line. Lisa Skiles made a motion to allow Loren Shackelford to administratively approve this lot line adjustment, once the changes have been made to the plat, adding a 10ft. utility

easement across the parcel to show the location of the existing water line, 2<sup>nd</sup> by Tom Hennelly. All voted in favor and the motion carried.

**Review of Building Official's Report:** Lora Nanak will send this report at a later date.

**Review of Planning Commission Report:** No information given.

**Administratively Approved Property Splits/Lot Line Adjustments:** Jay Larson and Chuck Browning properties have been approved administratively; Jeff Hawkins gave his approval as well. Applications have been submitted and fees have been paid.

**Subdivision Regulations Modification update:** Attorney Brian Hogue does not have much to add at this time. Lora Nanak stated that the Mayor has a couple more corrections to make so hopefully it will be on the January agenda.

**Comments by Planning Commissioners or City Attorney:** Loren Shackelford reminded everyone that a special meeting will, hopefully, be scheduled in order to handle the Mashie property.

**Public Input:** None Given

**Adjournment:** Tom Hennelly made a motion to adjourn the Planning Commission meeting, 2<sup>nd</sup> by Lisa Skiles. All voted in favor and the meeting adjourned at 6:18pm



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Mike Hill/Secretary