

**MINUTES**  
**GOSHEN CITY COUNCIL**  
**August 17, 2021 at 6:30**  
**Special Meeting via Zoom**  
**and at the Community Building**

**Call to Order:** Mayor Max Poye called the meeting to order at 6:30 PM

**Roll Call:** Paula Anderson, Colton Martin, Jamie Van Becelaere, and John Vaillancourt were in attendance. Bill Hewat and Birch Wright were absent. Mayor Poye declared a quorum. Lora Nanak the Office Manager, Allison DeJarnette the Recorder/Treasurer and Brian Hogue the City Attorney were also in attendance.

**Approval of Agenda:** Mayor Poye requested that 6. "F" 2021 Budget Amendment be deleted from the agenda and 6. "J" Appointment of New Planning Commissioner be added to the agenda.

**Approval of Minutes:** Colton Martin made a motion to accept the July 13, 2021 minutes as written, 2<sup>nd</sup> by Jamie Van Becelaere. All voted in favor and the motion carried.

### **Reports 2021**

**Police Department Report:** Chief Jason Travis presented; reports are in council's packets.

**Street Report:** Mayor Poye stated that we have received a bid from Nick Sheers, who was the least expensive, to remove a couple of trees from Wyman Rd. Mike Bowen has measured and we have about 1.5 miles of unpaved roads in Goshen, there may be some grant money to complete this paving. Lora reached out to the City of Fayetteville regarding the water main repair at the twin bridges; a Fayetteville Engineer will get back to her.

**Volunteer Fire Department:** Reports are in Council's packets

**Building Official's Report:** JD DeMotte reported. Reports are in Council's packets.

**Financial Report:** Lora Nanak presented. Financial reports are in Council's packets. As of July 30th, the General Fund was \$1,058,487.03, which includes \$93,881.00 of CD money that was put into the checking account. The Street Fund was \$148,157.60. Lora stated that there is an \$8.00 difference in the accounting due to a bank error. Lora is working to develop a CD report that is easier to read.

**Parks & Rec. Report:** Ken Smith presented. Reports for the outdoor grant program are in the council's packets. Chuck Jacobus spoke about the State Outdoor Grant and he feels a lot better about it this year. Ken Smith shared some photos from Mill Branch Park. The chicken house has been removed and the 40x400 concrete slab under the chicken house is in great condition. There is compost available. One other structure on the property has also been removed. There are several stumps on the property that will need to be ground down and the root structure removed. We can get bids on having that done. Mayor Poye talked about a 9.8-acre piece of land at the Mill Branch Park that is available for purchase for a possible parking lot. The cost of this piece would be \$108,960.00 with an extra \$1,500.00 to have a surveyor to pin the corners. There is a possibility that we may be eligible for reimbursement of this cost through the wastewater and clean drinking water project because Mill Branch creek drains into Beaver Lake. Colton Martin voiced concerns about buying the property now because we originally talked about spreading the purchase of the park over 5 years and trying to get grants to cover much of the cost of the park. John Vaillancourt made a motion to authorize the mayor to go ahead and proceed with the

paperwork to purchase the additional 9.8 acres and the \$1,5000.00 to survey this portion, 2<sup>nd</sup> by Jamie Van Becelaere. Roll call vote was taken: Paula Anderson, John Vaillancourt, Jamie Van Becelaere and Mayor Poye voted yes. Colton Martin abstained. Bill Hewat and Birch Wright were absent. No public input was given and the motion has passed.

**Arbor Board:** Mary Smith presented. The Arbor board has been working on removing trees from the community building and is going to be doing some fall planting.

### **New City Business**

**Codification of Ordinances:** The Codified Ordinances are complete. Paula Anderson made a motion to suspend the rules and to read the Ordinance, accepting this codification, by title only, 2<sup>nd</sup> by Jamie Van Becelaere. Roll call vote was taken: Paula Anderson, Colton Martin, John Vaillancourt and Jamie Van Becelaere voted yes. Bill Hewat and Birch Wright were absent. Jaime Van Becelaere pointed out some typos within the Ordinance and an incorrect date; Council agreed to move forward with the reading. Ordinance #193 was read in title only. Paula Anderson made a motion to adopt Ordinance #193, 2<sup>nd</sup> by John Vaillancourt. No public comment was given. Roll call vote was taken: Paula Anderson, Colton Martin, John Vaillancourt and Jamie Van Becelaere voted yes. Bill Hewat and Birch Wright were absent. Paula Anderson made a motion to adopt an emergency clause, 2<sup>nd</sup> by John Vaillancourt. Roll call vote was taken: Paula Anderson, John Vaillancourt, Jamie Van Becelaere and Colton Martin voted yes. Bill Hewat and Birch Wright were absent. No public input was given. Ordinance #193 has passed.

**Amendment of SOP Manual for the Police:** Chief Travis presented. Currently the SOP does not require the police officers to use their body worn cameras when responding to traffic accidents and Chief Travis is asking that it be updated to require this. Paula Anderson voted to suspend the rules and read by title only, 2<sup>nd</sup> by John Vaillancourt. Roll call vote was taken: Paula Anderson, John Vaillancourt, Colton Martin and Jamie Van Becelaere voted yes. Bill Hewat and Birch Wright were absent. Ordinance #195 was ready by title only. Paula Anderson made a motion to adopt Ordinance #195, 2<sup>nd</sup> by John Vaillancourt. No public input was given. Roll call vote was taken: Paula Anderson, John Vaillancourt, Colton Martin and Jamie Van Becelaere voted yes. Bill Hewat and Birch Wright were absent. Paula Anderson voted to adopt an emergency clause, 2<sup>nd</sup> by John Vaillancourt. Roll call vote was taken: Paula Anderson, John Vaillancourt, Jamie Van Becelaere and Colton Martin voted yes. Bill Hewat and Birch Wright were absent. No public Input was given. Ordinance #195 has passed.

**Police Department Vehicles:** Chief Travis presented. Our oldest police unit has 90,000 miles on it and may not be a reliable police vehicle any more. State bids for police units are behind this year but as soon as they are available, Chief Travis will approach council about purchasing a new one. Paula asked about using stimulus money to cover this expense; at this time, we are not sure if the stimulus money could be used for this kind of expense.

**ARPA (stimulus) Committee:** We have received \$200,544.00 in stimulus money, which is half of the amount we are supposed to get – we should get the other half next year. It has been decided to form a committee in order to generate ideas about how to spend the money. The committee will consist of John Vaillancourt, Ken Smith, Tom Chapel, Kim Watson, Chief Jason Travis, and Lora Nanak. The committee's role will be to come up with ideas and proposals to bring before council. Mayor Poye decreed that this is the Stimulus Committee and they will come up with meeting times and places.

**Review of Asset List:** Lora Nanak presented. The asset list is in council's packets. There is a list of items that need to be taken off the asset list, Council's permission is required in order to be able to do this. John Vaillancourt made a motion to authorize Lora to remove items whose value is under \$500.00 and are inoperable and deemed as junk, 2<sup>nd</sup> by Jamie Van Becelaere. All voted in favor and the motion passed.

**Minor Subdivision 5 Acre Exemption Fee:** Mayor Poye presented. The Fee Schedule needs to be amended so that minor subdivisions be charged only \$50.00, rather than the current \$200.00 required. Attorney Hogue will draw up an ordinance for this and have it at next month's meeting.

**Updating Banking Policies and Procedures:** Ordinance #194, an ordinance updating banking procedures, is in Council's packets. Questions were asked and clarifications were made. John Vaillancourt made a motion to suspend the rules and read in title only, 2<sup>nd</sup> by Paula Anderson. Roll call vote was taken: Paula Anderson, Colton Martin, John Vaillancourt and Jamie Van Becelaere voted yes. Bill Hewat and Birch Wright were absent. Ordinance #194 was read in title only. John Vaillancourt made a motion to pass the ordinance as written, 2<sup>nd</sup> by Jamie Van Becelaere. Roll call vote was taken: John Vaillancourt, Jamie Van Becelaere, Colton Martin and Paula Anderson voted yes. Birch Wright and Bill Hewat were absent. John Vaillancourt made a motion to adopt an emergency clause, 2<sup>nd</sup> by Jamie Van Becelaere. Roll call vote was taken: Paula Anderson, Colton Martin, John Vaillancourt and Jamie Van Becelaere voted yes. Bill Hewat and Birch Wright were absent. No public input was given. Ordinance #194 has passed.

**Goshen Expansion:** Colton Martin presented and asked Council members their interest in expanding. John Vaillancourt expressed his support. Attorney Hogue will bring back more information to the next council meeting. Council members were directed to the Goshen website in order to review the planning area map. Chuck Jacobus reminded the council that if our population goes up, we would not qualify for some of the park grants we have been working on.

**New Appointment of Planning Commissioner:** Chairman Loren Shackelford moved out of Goshen and Liz Mashie has been asked to join the Planning Commission. Colton Martin made a motion to read Resolution 2021-10 by title only, 2<sup>nd</sup> by John Vaillancourt. All voted in favor. Resolution 2021-10 was read by title only. John Vaillancourt made a motion to adopt Resolution 2021-10, 2<sup>nd</sup> by Colton Martin. All voted in favor. No public input was given and Resolution 2021-10 passed.

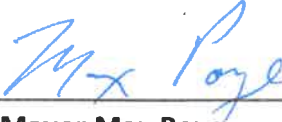
**Reports/Comments by Mayor, Aldermen, or City Attorney:** Mayor Poye addressed the need for more staff at City Hall; Jamie Van Becelaere volunteered to help Lora Nanak with staffing issues and will reach out to her next week. Jamie Van Becelaere thanked our emergency workers and city workers. We have an address for Mill Branch Park: 409 E Bowen. David Mashie and Mayor Poye have received a bid of \$3,700.00 to fence the property around the community building; Mr. Mashie has agreed to split this cost with the city.

**Public Input:** None given

**Adjournment:** John Vaillancourt made a motion to adjourn the City Council meeting, 2<sup>nd</sup> by Colton Martin. All voted in favor and the meeting adjourned at 7:56pm.

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**Recorder/Treasurer**



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**Mayor Max Poye**